



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	N.V.K.S.D.COLLEGE OF EDUCATION
Name of the head of the Institution	Dr .B.C.Sobha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04651282130
Mobile no.	9746875133
Registered Email	nvksdiqac@gmail.com
Alternate Email	nvksdcollege@gmail.com
Address	Attoor, Attoor P.O. Kanniyakumari District
City/Town	Marthandam
State/UT	Tamil Nadu
Pincode	629177

2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)			30-Jan-2017																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			Self financed and grant-in-aid																						
Name of the IQAC co-ordinator/Director			Ms. S. Devika																						
Phone no/Alternate Phone no.			04651282130																						
Mobile no.			9497639612																						
Registered Email			nvksdiqac@gmail.com																						
Alternate Email			nvksdcollege@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			https://www.nvksd.edu.in/education/pdf/aqar2016-2017.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.nvksd.edu.in/education/pdf/Academic_Calendar-17-18.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>81.50</td> <td>2006</td> <td>17-Oct-2006</td> <td>16-Oct-2011</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.32</td> <td>2014</td> <td>04-Feb-2014</td> <td>03-Feb-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	81.50	2006	17-Oct-2006	16-Oct-2011	2	A	3.32	2014	04-Feb-2014	03-Feb-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B++	81.50	2006	17-Oct-2006	16-Oct-2011																				
2	A	3.32	2014	04-Feb-2014	03-Feb-2019																				
6. Date of Establishment of IQAC			31-Jan-2007																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries														
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries																							

IQAC		
Workshop for School Teachers on Leadership Excellence	06-Dec-2017 1	50
AIAER International Conference	07-Dec-2017 3	63
Blood Donation camp	13-Dec-2017 1	50
Awareness on Digital Abuse (Puppet show)	14-Dec-2017 1	188
Awareness on Digital Abuse (Street play)	26-Mar-2018 1	10
AIDS awareness programme	06-Apr-2018 1	187
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Financial Assistance to Autonomous Colleges	UGC-SERO	2017 365	1000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Workshop for School Teachers on Leadership Excellence was conducted on 6th

December 2017 for school teachers. • AIAER International conference on Interdisciplinary Approaches in Building Inclusive Pedagogy for Enriching Institutional Autonomy was organised for three days from 7th to 9th December, 2017. • On 13th December 2017, a Blood Donation camp was organized to instill in students a concern for Philanthropy. • On 14 December, a street play was organised to create awareness on digital abuse and on 26th March 2018 2017, a puppet show was also organized to create an awareness on various issues of digital abuse. • Women's Day was celebrated on 8th March 2018 and a special talk on Women Health was organised.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organising Motivational Training Programme	On 21st November 2017,a Special talk on "Psychological Aspect of Teaching and Learning "was conducted.DrR.Mukundan,Former Principal ,N.V.K.S.D.College of Education ,Attoor was the resource person and On 10th April 2018,a Special talk on "Inclusive Practices "was organised. Dr.Michael Leo, Vice Principal, St.Xaviers's College of Education, Palyamkottai was the resource person.
Arranging various academic conclaves	• Workshop for School Teachers on Leadership Excellence was conducted on 6th December 2017 for school teachers. • Workshop on Activity Learning Method was conducted on 25th November 2017. • Workshop on Dramatics was conducted on 24 January 2018. • On 5th and 6th February 2018 a workshop on SPSS package was conducted for M.Ed students • AIAER International conference on Interdisciplinary Approaches in Building Inclusive Pedagogy for Enriching Institutional Autonomy was organised for three days from 3rd to 7th December, 2017.
Conducting community oriented programmes	• On 6th April 2018,an AIDS awareness programme was conducted by Red Ribbon Club. • On 13th December 2017, a Blood Donation camp was organized to instill in students a concern for Philanthropy. • A street play was organised to create awareness on digital abuse on 26th March 2018. On 14 December, 2017, a puppet show was also organized to create an awareness on various issues of digital abuse.

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td><td>Meeting Date</td></tr> <tr> <td>Governing Body</td><td>31-Jul-2017</td></tr> </table>		Name of Statutory Body	Meeting Date	Governing Body	31-Jul-2017
Name of Statutory Body	Meeting Date				
Governing Body	31-Jul-2017				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	02-Feb-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institution has Partial Management Information System. VEL SOFT Office Automation Software is used to carry out the academic works. The software records the details of the students, staff, library and institutional data. Admission details of students such as course, batch, subject and fee details are entered using the software.				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	BEd	Education	31/07/2017
MEd	MEd	Education	31/07/2017
MPhil	MPhil	Education	31/07/2017
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BEd	Education	02/08/2017	Yoga for Professional Excellence – B2DP1717	02/08/2017

[View File](#)

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Computer Education	02/08/2017
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	02/08/2017
MEd	Education	02/08/2017
MPhil	Education	02/08/2017

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MEd	Internship	5
BEd	School Internship	97
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution collects feedback on curricular aspects from different stakeholders such as students, faculty, alumni, employers and parents. This feedback collected from stakeholders are analyzed and based on the outcome, modifications are made pertaining to various aspects -curriculum design, teaching learning, internship and assessment. Feedback on curricular aspects are obtained from students at the end of the academic year through feedback forms. In addition to this, suggestions are welcomed from students in person through grievance box provided in the institution. Feedback is received from faculty members on all aspects of the curriculum through survey forms and

formal interactions. With the cooperation of all the faculty members, the suggestions are incorporated in the curriculum framework. The institution also collects feedback on curriculum from the heads of cooperative schools where the students undergo internship. Meetings are also held with school heads to obtain feedback on performance of the students undergoing internship. Based on the feedback from the heads, modifications are incorporated in the curriculum. The PTA and alumni play their role in the decision making of the institution. Feedback is obtained from parents on curriculum using feedback forms. Meetings are also held with parents to discuss the progress of the students and functioning of the institution. The alumni members render their service through their expertise in various academic aspects. Prominent alumnus also serves as member of Board of Studies and their suggestions on curriculum are incorporated in the curriculum framework.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	51	97
MEd	Education	50	12	5
MPhil	Education	12	Nil	Nil
PhD or DPhil	Education	18	Nil	Nil
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	98	5	3	Nil	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	15	21	12	2	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring programme is organized in every academic year. A coordinator is assigned for organizing the mentoring programme. At the beginning of the academic year, B.Ed. and M.Ed. first and second year students are divided into different groups and one mentor teacher is assigned with the responsibility of mentoring the group. An hour is allotted in each week in the timetable for mentoring. The mentor teacher discusses with the mentees on their problems through informal interactions. The mentees are given guidance and counseling by the

mentor in solving their problems. If the students need professional guidance, they are referred to professionals. The mentor teacher maintains contact with the parents for making up the deficiencies of their wards over phone. The mentor teacher maintains a record of biodata of mentees and their academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
103	15	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	13	Nil	Nil	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	10117BED	1st Sem /2017	02/01/2018	24/01/2018
MEd	10117MED	1st Sem /2017	11/01/2018	24/01/2018
BEd	10117BED	2nd Sem /2018	29/05/2018	06/07/2018
MEd	10117MED	2nd Sem /2018	29/05/2018	06/07/2018

[View File](#)

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	Nil	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.nvksd.edu.in/education/pdf/po-2017-18.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
----------------	----------------	--------------------------	---	---	-----------------

			examination		
BEd	BEd	Education	83	78	93.97
MEd	MEd	Education	5	5	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.nvksd.edu.in/education/pdf/SSS-2017-2018.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Activity Learning Method	Education	25/11/2017
Workshop for School teachers on Inspiring Leadership Excellence	Education	06/12/2017
AIAER International Conference on Interdisciplinary Approaches in Building Institutional Autonomy	Education	07/12/2017
Workshop on Dramatics	Arts and Craft	24/01/2018

Workshop on SPSS	Education	05/02/2018
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	4	0
International	Education	1	0
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library (Chapter entitled Information needs and use patterns of educationist in a book on Innovations in measuring and evaluation scientific information)	1
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nil	0	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Information needs and use patterns	Dr.P.Sheela	Innovations in measuring and	2018	0	IGI Global International	Nil

of educationist		evaluation scientific information				
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	5	Nil	Nil	Nil
Resource persons	1	3	Nil	Nil
Attended/Seminars/Workshops	1	Nil	Nil	Nil
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Walkathon	Friends of Nature	8	185
Intercollegiate District level Cultural and Sports Meet	Tamilnadu Teachers' Education University , Chennai	13	117
Street play	N.V.K.S.D.	10	15

	College of Education		
Blood Donation Camp	N.V.K.S.D. College of Education	8	25
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme	N.V.K.S.D. College of Education	Awareness on Digital Abuse (Puppet show)	8	175
Awareness programme	N.V.K.S.D. College of Education	AIDS awareness	9	180
Blood donation Camp	N.V.K.S.D. College of Education	Blood donation Camp8	8	25
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Library Reference for Research Activities	4	Self	2
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed. Internship	Job training	Cooperative schools	06/08/2017	05/12/2017	83
M.Ed. Internship	Research training	DIET Theroor,	05/03/2018	09/03/2018	5

		Kanyakumari District			
M.Ed. Internship	Job training	N.V.K.S.Higher Secondary School Attoor, Kanyakumari District	09/10/2017	14/10/2017	5
M.Ed. Internship	Professional development	Holy Trinity International School Melpalai, Kanyakumari District	12/03/2018	16/03/2018	5
B.Ed. Internship	Job training	Cooperative schools	05/01/2018	11/01/2018	97
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3500000	3490911

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Info Library	Fully	13	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12917	854768	351	143654	13268	998422
Reference Books	3276	798900	52	28986	3328	827886
Journals	45	36350	10	3050	55	39400
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	103	60	4	1	0	3	12	20	18
Added	0	0	0	0	0	0	0	0	0
Total	103	60	4	1	0	3	12	20	18

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://www.nvksd.edu.in/education/ecf.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
--	---	--	---

	facilities		facilities
1800000	1871575	1700000	1619336

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The infrastructure policy of the college is designed, developed and revised keeping in view of the statutory requirements based on the technological developments ,infrastructure need analysis and the guidance of the governing body. The following steps are taken to make the campus user-conducive. ? Classroom furniture are checked and repaired regularly. ? Gardening and watering plants are systematically done by the concerned staff. ? The grounds are always maintained to be ready for the smooth conduct of the events. ? Library resources are updated with the addition of latest publications that include books on various subjects of vital importance in teacher education. ? Library has Wi-Fi connectivity and surveillance camera. ? More educational journals are subscribed for the benefit of the readers. ? Department library is also maintained. ? Wi-Fi connectivity enabled campus ? All classrooms are facilitated with LCD projectors with screens ? Public addressing system is facilitated. ? Power generators are installed ? Classroom maintenance work related to electrical and painting are carried out under the supervision of maintenance staff through the year and major repair works are done during the summer vacation. ? The air conditioner, generators and other equipment are cleaned and maintained on a regular basis. ? Separate maintenance register is kept with the details of maintenance entries.

<https://www.nvksd.edu.in/education/pdf/2017-2018-pp.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	State Govt. Scholarship	58	281330
b)International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge course	07/08/2017	98	Teacher Educators
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
------	--------------------	----------------------------------	---------------------------------	---------------------------------------	---------------------------

		competitive examination	career counseling activities	the comp. exam	
2017	SLET/TET Coaching	97	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
19	11	25

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Mount Park School, Vizhupuram	18	12	N.M.V.K Senior Secondary School, Chitalar Mount Carmel Matriculation Higher Secondary School, Kolvel Shri Vetri Vinayaka Matriculation School, Erode and Shree Vivekananda Higher Secondary School, Kootamangalam	8	5
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	17	B.Ed.	English-6 Maths-6 Physics-3 Chemistry- 1 Zoology-1	View file	M.B.A M.Sc M.A
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Craft	Institutional level	10
Mehndi design	Institutional level	15
Duet song	Institutional level	10
Solo Song	Institutional level	16
Mime	Institutional level	32
Group song	Institutional level	10
Essay Writing Competition	Institutional level	15
Drawing competition	Institutional level	12
Sports Meet(2017-18)	Inter collegiate district level	15
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	First prize in Drawing Competition	National	Nil	1	33	Binisha J.C
2017	Second prize in Drawing Competition	National	Nil	1	23	Anusha .S.A
2017	Third prize in Drawing Competition	National	Nil	1	31	Babisha .H
2017	First prize in Solo Song Competition	National	Nil	1	40	F.Mary Shalini
2017	Second prize in Group Song Competition	National	Nil	1	40	Mary Shalini and Group

2017	Second prize in Dance Competition	National	Nil	1	65	Neethu Chandran C
2018	Second prize in Folk song	National	Nil	1	40	Mary Shalini
2018	Second prize for 100 and 200 metres run	National	1	Nil	58	Sandhya
2018	First prize for 400 metres race	National	1	Nil	44	Murugan
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Various activities are conducted by the Student Council for institutional development. The Student Council Election was held on 25th November 2017 and following it, the Student Council inauguration was held on 22nd December 2017. Under the initiative of the Student Council, various programmes were organised during the academic year. The student council conducted a street play on the theme of using mobile phone while driving at Attoor junction by the male students on March 2nd 2018. Various cultural festivals like Christmas, new year and pongal were also celebrated. Nationally significant days like Independence Day and Republic Day were observed. National education day was also observed on 11th November 2017. An exhibition of models crafted by the students was displayed on 28th February 2018 which supplemented the classroom teaching and learning. Departmental activities of the subject clubs were also conducted under the initiative of Student Council. The Student Council also took initiative in organising study tour on 25th January 2018 and field trip on 29th March 2018. The Sports Day, Arts Day and College Day were held on 21st April, 23rd April and 28th April April 2018 respectively with the support of the Student Council. The following are the members of the Student Council. 1. Chairman – Ms A. Nisha T.J 2. Vice-chairperson – Ms. P.S Saranya 3. Secretary – Ms. Nidarsana.M 4. Joint Secretary – MS. A.V.Anuradha 5. Arts Club Secretary – Ms. F. Mary Salini 6. Sports Secretary – Mr. D. Sahaya Ebin 7. Magazine Editors English – Ms. M. Monisha Tamil – Ms. K. Sathya Malayalam - Ms. M.N. Ayswarya

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association of the college was registered on 28.11.1012 and the registration number is 49/12. The following members were selected as office bearers.1). Mr.A. Jeyakumar,2).Mr. D.S. Prasob Madavan, 3) Ms. S. Devika, 4) Mrs. S. Anitha,5) Mr. P.H. Jepalin Paul, 6) Mr. R.Murali. The alumni association made noteworthy contribution in organizing academic initiatives in the institution. The alumni members are also generously contributing to the infrastructural augmentation of the college. Alumni executive meetings are also regularly conducted to monitor the progress. Some of the members served as panel members of interview board of school teachers of Model school and acted as resource persons in various academic aspects of the institution. Alumni

executive meetings are held to monitor the progress. Our students had the opportunity to interact with alumni members on 18th July 2017.

5.4.2 – No. of registered Alumni:

487

5.4.3 – Alumni contribution during the year (in Rupees) :

30600

5.4.4 – Meetings/activities organized by Alumni Association :

1. Participation in General Body Meeting 2. Participation in Board of Studies Meeting 3. Resource person in Workshop on ALM 4. Participation in Workshop for School Heads 5. Resource person in TET Coaching Programme 6. Resource person in Induction Programme and Bridge Course

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The participative decision making ensures the involvement of management, staff, students and other stakeholders in the decision making process. The sub committees like planning and evaluation committee, admission committee, career and placement cell, examination committee, library committee, co-curricular activities committee, research committee, grievance redressal cell, internal quality assurance cell, extension and public relations committee, journal and publication committee, repair and maintenance committee, student council, academic audit committee, physical and health education committee and alumni play an important role in the planning and coordinating various academic activities. The Student Council represented through elected members also contribute their part in various educational ventures. The class representatives are also elected by the concerned departments and also in the core class subject classes. The feedback collected from the students on curriculum also helps in curriculum enrichment. The academic bodies such as Board of studies, Academic Council and Governing body facilitate to update the syllabus. To ensure the women participation in Student Council, the vice-chairperson post is reserved for women. The staff advisor to the students is selected to facilitate students' activities. The management, staff, parents and alumni are supporting the institution for its planning and development. The management is financially supporting the overall functioning of the institution especially for the infrastructure development. The mentoring system of the institution helps the students in performing well in examinations and all affairs of life.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	• Experts from the academic fields are invited for various programmes. • Field visits and study tours are organised. • Linkages with academic institutions are established for B.Ed

	and M.Ed internships. • MOU with academic institutions is maintained.
Curriculum Development	• The grant of autonomy, further provides quality teacher education to the teacher aspirants by following the guidelines of University Grants Commission (UGC), National Council for Teacher Education (NCTE) and other related statutory bodies. • The curriculum for the B.Ed., M.Ed., and M.Phil. programmes are designed as per the norms and regulations of NCTE and Tamil Nadu Teachers Education University (TNTEU). The modus operandi for curriculum revision begins at the faculty level discussion . After elaborate discussions, the suggestions and modifications are incorporated in the revised curriculum and is presented to the Board of Studies for approval. Based on the suggestion and expert opinion of the Board of Studies, it will be placed in the Academic Council and finally before the Governing Body for approval. • The statutory Body comprises representatives of UGC, the parent university and external subject experts , apart from the faculty members. Thus the curriculum revision is done based on the expertise scrutiny at the multi stage ,
Teaching and Learning	• Participatory learning methods are adopted. • Intensive school Internship in two phases are provided to B.Ed. students. • Experiential learning is enhanced through field trips and educational tour. • Digital resources are used for teaching and learning. • Course plan is prepared by teaching staff. • Team teaching, self learning materials are prepared • Assignments, seminars, group discussions are practiced. • Entry behavior and Exit behavior tests are conducted. • Students feedback on Teachers are collected. • Language lab facilitates communication skills of students • Psychology lab helps in human faculty analysis. • Centre for research and development guarantees productive research studies. • Life skills oriented projects are undertaken by the students for experiential learning.
Examination and Evaluation	• Semester system is followed. In each semester both theory and practical components are included. Both theory and practical examinations are

conducted at the end of each semester.

- Continuous internal assessment system is adapted. It is done through seminars, assessments, open book examinations, online test and suggested activities related to the topic.
- For end semester examination, questions papers are set by external examiner.
- Valuation of the answer script is done by the external examiners. Double valuation system is followed for M.Ed. and M.Phil courses. Photo copy of answer script, Revaluation facility, Retotaling etc are available. The results of the end semester are published in the college website. Instant supplementary examination for both the theory and practical examinations are conducted for the students who fail or absent in the respective subjects within one month of the date of publication of result in order to complete the program within the scheduled duration.
- Internal examinations such as midsemester examinations, online examinations and openbook examinations are conducted separately.

Research and Development

- Well established centre for research.
- Evolved appropriate rules and regulations for research scholars
- Sharing the research facilities with neighboring institution.
- Publishing research journal with ISSN number approved by UGC.
- 4 Faculty members guiding Ph.D
- Publishing the seminar proceedings with ISBN number
- Research colloquiums and doctoral committee meetings

Library, ICT and Physical Infrastructure / Instrumentation

Library

- Added books in the reference section and book bank section
- Free wi-fi access
- Browsing and e-learning facilities
- e-Resources
- Library has adequate holding in terms of book, journal and other learning materials
- 58 Indian and international journals
- Lot of e-learning resources
- 9 multi lingual news daily
- Inflibnet N-LIST E-journals
- Collection of more than seventeen thousand academic resources
- Biometric entry
- Infolibnet Automatic software
- Book exhibitions in collaboration with popular publishers
- ICT
- A well equipped computer lab and language lab with all the necessary hardware and software equipment
- Language lab helps

students to improve proficiency in speaking English • 50 computers with all accessories • Internet and WiFi facilities • Public Addressing system • CCTV surveillance • Interactive White Board, Digital Class room, LCD projector, Still and Video cameras

Physical Infrastructure • Well equipped class rooms (General and Optional), Office room, Principal room, Secretary room, Computer Lab, Library, Language Lab, Psychology Lab, Educational Technology Lab, Science Lab, Maths Lab, Arts and Crafts room, Research room, Autonomous room, IQAC room, IGNOU room, M.Ed. classroom, M.Phil.. classroom, Staff room, Visitors room, Alumni room • Auditorium • Seminar Hall • Restroom • Health center • Open Air Stage • Hostel • Toilet for Girls and Boys • Parking Lot • Mini Gymnasium • Cafeteria • Fire and Safety • Playground

Human Resource Management

• The college follows participatory decision making. and works through different committees. • The Management, Principal, staff, students and other stake holders are encouraged in institutional planning and administration. • The staff members and students are placed in various committees and distributing responsibilities in organizing various programmes. • The staff members are motivated to go for outreach programmes, participate in workshops and present papers in seminars and conferences • The staff members are encouraged to participate in the extension activities. • The Administration ensures the efficiency of the system through frequent monitoring. • The college ensures the timely facilitation of staff achievements and redress the grievances

• Staff appointment is as per State, UGC and University norms.. • Participation in orientation/ refreshers courses are ensured for promotion. • Faculty Development Programmes are arranged for the benefit of faculty members.

Admission of Students

• Being a minority college, 50 percentage of the B.Ed. and M.Ed. seats are filled under minority quota and the remaining 50 percentage of the seats are filled through single window system

by the state government. • Admission committee is functioning to monitor the admission process. • Selection criteria is as per the norms of the state and parent university-Tamilnadu Teachers Education University, Chennai. • M.Phil. admissions are done as per the regulations of the University. • Ph.D admissions are done as per the research regulation of the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Attendance through Biometric system for staff and students. Correspondence to authorities and other important bodies through email, official whatsapp group and Group SMS CCTV surveillance Public Addressing system
Student Admission and Support	Partial MIS for admission process Automated library Official facebook page News and Events are uploaded in the College Website Online examination portal The Examination results are published in the college website Blogs for individual students
Finance and Accounts	Cash books, Ledgers, Vouchers, Financial statements, Balance sheet etc are maintained. Internal and External audits are conducted Finance committee manages financial affair. Transactions are made through .cash, cheque, NEFT etc. Acquaintance of permanent and self financing faculty and administrative staff are maintained Salary processing of Aided staff is through IFHRMS NEFT transfer for staff salary and vendor payments Operation of CPS accounts
Planning and Development	Invitations for seminars and symposia are communicated to the faculty through mail. Information regarding academic activities are send through group sms, whatsapp group and email.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Library and Information Science	1	17/05/2018	06/06/2018	21
Refresher Course in Educational Teaching Methods	2	07/03/2018	27/03/2018	21
Orientation Programme	2	04/08/2017	31/08/2017	28
<u>View File</u>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	1	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Duty leave, Medical insurance scheme	Medical insurance scheme, Exgratia/festival allowance	Scholarship and Financial support

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audit was done by AG Audit JD, Regional Division, Tirunelveli and internal audit by N.V.K.S. Educational Society.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

No file uploaded.

6.4.3 – Total corpus fund generated

1800000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	AG AUDIT, JD, REGIONAL DIVISION, TIRUNELVELI	Yes	N.V.K.S. EDUCATIONAL SOCIETY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA is supporting in our academic endeavours. Financial assistance is provided by PTA for the developmental activities. The General Body Meeting was held on 2nd August 2017 and on that day, the executive committee members were selected.

6.5.3 – Development programmes for support staff (at least three)

Training for Written communication Talk on Soft skills Development Talk on Cooperation for Effective Job Performance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• To conduct capacity enhancement programmes for the faculty • To initiate activities of Swach Bharat Abhiyan • To strengthen eco-friendly practices • To collaborate with reputed external agencies for conducting academic activities • To organise educational tour to different states • To organise workshops on relevant themes • To conduct academic and administrative audit

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop on ALM	25/11/2017	25/11/2017	25/11/2017	97
2017	Workshop for school teachers on Inspiring Leadership Excellence	06/12/2017	06/12/2017	06/12/2017	50
2017	AIAER International Conference	07/12/2017	07/12/2017	09/12/2017	63

2018	Workshop on Dramatics	24/01/2018	24/01/2018	24/01/2018	97
2018	Workshop on SPSS package	05/02/2018	05/02/2018	05/02/2018	5
2018	Street play to create awareness on Digital abuse	26/03/2018	26/03/2018	26/03/2018	15
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on women's health	08/03/2017	08/03/2017	180	10
Women's Day Celebrations	08/03/2017	08/03/2017	180	10
Essay writing on Women Empowerment	08/03/2017	08/03/2017	135	Nil
Competition on creative talents of women students	08/03/2017	08/03/2017	126	Nil
Seeking input on the needs of the lady students	17/07/2017	27/04/2018	180	Nil
Women's Task Force	11/08/2017	28/04/2018	180	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
- The institution has installed solar panels for supplementing the need of power supply. - Biogas plant is constructed to save fuel requirement of the hostel. - Cleanliness drive is organized to create awareness and motivation among students to keep the environment clean. - Vermicomposting pit is used to generate organic manure for the plants in the campus. - The reuse of paper on back side is encouraged.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil

Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	26/03/2018	1	Street play on Mobile Abuse	Ill effects of mobile abuse	15
2017	1	1	14/12/2017	1	Puppet Show	Familiarising folk art and creating awareness on digital abuse	198
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Teaching staff	10/07/2017	Code of Conduct for Teachers • Teachers ought to maintain a responsible pattern of conduct and behavior expected of them by the community. • The performance of their duties in the form of teaching, tutorial, practical, seminar and research work shall be done with dedication. • The teachers are expected to manage their private affairs in consistency with the dignity of the profession. • The

		professional growth of the teachers shall be undertaken continuously through study and research. • The academic knowledge of teachers shall be updated through participation in professional meetings/seminars/conferences towards the contribution of knowledge. • The teachers shall be active members of reputed professional organizations and strive to improve education and profession through them. • Teachers are expected to cooperate and assist in all the academic activities of the college and the university. • The teachers shall participate in co-curricular, extension and outreach activities.
College Calendar	18/07/2017	Code of Conduct for Students • The students are expected to uphold the reputation of the institution by maintaining a high standard of discipline both inside and outside the College. • The students are personally responsible for the college properties and should refrain from involving themselves in anti-social activities. • The students are expected to keep the surroundings clean and not scribble on the walls or throw litter in the classrooms. • Only driving license holders are permitted to come to the college by two wheelers. Cycles and two wheelers must be parked only in the respective parking stands. • The students must bring their ID cards daily to the college and they must produce the cards on demand. • There is no

ragging in the campus. The Anti-ragging Squad will keep a watch over the attitude and behaviour of the senior students towards the juniors and vice versa. The relationship between the seniors and juniors must be warm, friendly and cordial. • Each student should earn 85 percentage of attendance to appear for the End Semester Examination. • Leave letter should be submitted by the students before taking leave. Day scholars should get their leave letters signed by their parents or guardians and hostel students by their warden. In case a student suffers from illness for more than three days, he/she should produce a medical certificate. • Day scholars should get the permission of their respective Optional teachers for leaving the campus during the college working hours. • Dress Code, hostel rules and library rules also exist.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Gandhi Jayanthi	03/10/2017	03/10/2017	190
Community Camp	10/10/2017	14/10/2017	97
National Education Day	11/11/2017	11/11/2017	190
Guest Lecture on Inclusive Practice	29/12/2017	29/12/2017	190
Disaster Management Training	04/04/2018	04/04/2018	190
Live Telecast of Motivational talk on Examination Anxiety	15/02/2018	15/02/2018	190

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Swachh Bharat Abhiyan programmes
- Poster Making Competition to create environmental awareness
- Cleanliness Drive
- Plastic free campus
- Green landscaping with trees and plants
- Participation of students in campaigns against digital abuse
- Awareness about deforestation
- Eco-club activities to enhance green campus and create awareness on need for protecting native species of plants and trees
- Walkathon - "Friends of Nature"
- A fire safety system to ensure safe protection of campus from fire.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -1 Title of the practice: Enhancing communication skills of prospective teachers to make them globally competent through activities

Objectives:

- To create awareness on the importance of good communication skill in English for modern - day teachers.
- Provision of circumstances to communicate clearly and effectively in English
- To create unique and employable student teachers skilled in listening, speaking , reading and writing .

The Context: Most of the students from rural area and Tamil medium find it difficult to communicate in English. Moreover, the schools coming for campus placement have English as the medium of instruction and prefer candidates with good command over English. Effective teaching depends upon the knowledge of the teacher as well as the style of communication. A teacher, who can communicate well with students can enhance the learning process and find solutions to their problems effectively. To interact properly with the students, the teacher should possess essential communication skills. Hence, activities for developing good communication skills are included in the B.Ed. curriculum.

The Practice : The practical component on communication skills creates an environment to develop essential communication skills like positive motivation, effective body language, sense of humor, understanding the students, team formation and technical skills. Learners are given the chance to practice communication in constructive and supportive environments and are monitored. Strategies for teaching communication skills include direct observation, interactions, small group discussions, role play within groups and training sessions for electronic communication using digital presentation, language lab and extempore speech.

Evidence of Success:

- Acquire effective communication skills in English to impart knowledge to students, classroom management and facilitates interaction with students and parents.
- Adopt supreme skills of communication which motivate the students toward their learning process
- Sustained change in learners' behaviour and attitudes towards communication in English
- Strengthens the relationship among the students and teachers

Problem encountered:

- Watching individual students' skill acquisition is tedious and time consuming

Best Practice-2

1. Title of the Practice: Training in life skills to promote positive behavior among students

2. Goal:

- To lead students to succeed in professional and personal life.
- To develop self-confidence in dealing with challenges successfully
- To accomplish holistic growth by enhancing knowledge, skills, attitudes and values needed for better academic accomplishment

3. Context Life skills are crucial for everyone to cope with a rapidly changing world. The curricular and co-curricular activities are planned in line with training life skills. It develops knowledge, skills and attitudes, which integrate student performance with those needed in the workplace. The prospective teachers make a positive contribution by understanding their rights and responsibilities and are able to face the challenges of working life. Life skill education promotes success in the 21st century by developing healthy societies and employable individuals through activities for creativity, critical thinking, problem-solving, decision-making, ability to communicate and collaborate.

4. Practice: To enhance the life skills in students the following techniques are adopted- class discussions, brainstorming, role play, demonstration, guided practice, education games,

simulations, debates, and case studies. Activities like citizenship camp, music, art, drama and dance also develop essential personal skills and social responsibility that contribute to good citizenship. Personal development includes mastery over certain skills through activities that enhance potential talent, spiritual development, health, social abilities, human capacity, etc to accomplish the desired goals in life. It provides the ability to be adaptive and develop positive behavior, psychological competencies and interpersonal skills to deal effectively with the demands of everyday life. It helps a person to make informed decisions, solve problems, think critically and creatively, communicate effectively, build healthy relationships and cope with managing life in a healthy manner. A record on Life skill education is to be submitted by the B.Ed students. An elective subject on life skills is included for M.Ed programme and students are encouraged to conduct research and submit dissertations on on life skills related topics.

5. Evidence of success:

- Knowledge of life skills help to realise the full potential of the student teachers
- Enhances self-efficacy, self-confidence, self-awareness and intellectual well-being at the end of the B.Ed programme
- Better involvement and contribution in community and extension activities.
- Holistic growth of students in various aspects appropriate for the job industry.
- Qualitative enhancement in learning among most of the students as indicated through result analysis.

6. Problems/Challenges:

- The development of the programme requires highly systematic approach.
- It requires construction of various assessment tools
- More training is needed from the experts in the field of Life Skill Education

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.nvksd.edu.in/education/pdf/2017-2018-bp.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As a part of the academic accomplishment of attaining autonomous status, an interactive forum was arranged to discuss on the various aspects related to the framing of curriculum for B.Ed., M.Ed. and M.Phil programmes from 26th to 30th of June 2017. The Statutory Meetings of Board of Studies, Academic Council, Finance Committee and Governing Body were held to decide on the various matters of academic concern. The new structure and positions such as Controller of Examinations (COE), Member Secretary(Academics), etc., were created. The semester wise autonomous programmes were started after constructing curriculum and setting examination guidelines. A three day International Conference organised by the college in collaboration with AIAER on 'Interdisciplinary Approaches in Building Inclusive Pedagogy for Enriching Institutional Autonomy' was conducted from 7th to 9th December 2017. Dr. Margaret Solomon, Professor in Education and Leadership, La Seira University, USA has served as the resource person. Eminent resource persons and personalities from different parts of the country participated in the conference. To provide hand-on experience for the students, various enrichment programmes like Celebrations and Observation of National Days, Educational Tour and Extension / Outreach activities were conducted. Career and Counselling Cell serve as a gateway by opening job opportunities for students by inviting reputed schools for conducting campus interviews. New assessment patterns such as Class test, Online test, Open book examination, Seminar, Suggested activities and Online submission of assignments were introduced. The institution has produced better results in End semester exams.

Provide the weblink of the institution

<https://www.nvksd.edu.in/education/pdf/2017-2018-id.pdf>

8.Future Plans of Actions for Next Academic Year

• Widening the arena of all extension programmes by conducting more community oriented programmes • Organising workshop on SWAYAM and MOOC courses • Organising Faculty development programmes • Strengthening women empowerment activities • Promoting eco-friendly practices • Conducting academic and administrative audit